

LAKELAND VILLAGE COMMUNITY CLUB

Job Description

Position Title: Grounds Authority

Type of Position: Paid Staff – Part time – Seasonal: Memorial Day to Labor Day

Reports to: Office Manager

Hours of Work: Approximately 56 hours/week from Memorial Day to Labor Day,
(Up to 4 individuals divided over the Week – as weather permits.)

Absences Due to Illness: Employees who miss three consecutive days off due to illness and/or hospitalized for any length of time must provide their Doctor's signed release before returning to work

Overall Responsibility:

Upkeep and maintenance of public restrooms
Upkeep & maintenance of picnic, playground and swimming areas
Clean up of litter & goose droppings

Key Tasks & Responsibilities:

Keep restrooms clean & supplied with paper towels and toilet paper. (Keys provided)
Clean up of litter/trashcans – emptied into dumpster
Keep picnic, swimming & playground areas clean
Keep public fishing and swimming docks clean – (Scoop up goose droppings – do NOT
Wash droppings into lake)
Report any incidents to Community Club office
Make sure all occupants are Community Club members and their guests. (Members must
accompany guest).
Community Relations - Maintain positive presence in community

Must be at least 21 years of age.