

CONSTRUCTION PERMIT APPLICATION

LAKELAND VILLAGE COMMUNITY CLUB

ARCHITECTURAL CONTROL COMMITTEE

P. O. BOX 184, ALLYN, WA. 98524

Office: 360-275-3508

Email: office@lvcc.com

Website: www.lvcc.com

YOU MUST RECEIVE APPROVAL FROM THE ARCHITECTURAL CONTROL COMMITTEE BEFORE BEGINNING YOUR PROJECT

DATE _____ DATE RECEIVED _____ LOT# _____ DIVISION# _____

PROPERTY OWNER(S) _____

PROPERTY ADDRESS _____

MAILING ADDRESS _____

EMAIL _____ PHONE () _____

CONTRACTOR NAME, ADDRESS, TELEPHONE, WA. STATE LICENSE NO:

FIRST SITE VISIT – No clearing or tree removal prior to First Site Visit.

Verify tagged trees and brush to be removed. Staked corners of the lot.

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Permit to remove tagged trees and brush. Stake structure and construction site.

() Approved () Disapproved Reason for Disapproval: _____

_____ Date: _____

=====Three ACC signatures required for approval=====

SECOND SITE VISIT

Verify staking of structure and construction site.

Complete second visit checklist items with ACC.

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Permit to develop site and construction of single-family dwelling.

() Approved () Disapproved Reason for Disapproval: _____

_____ Date: _____

=====Three ACC signatures required for approval=====

PERIODIC SITE VISITS

Review of grading, foundation position, drainage, height, and general progress.

Notes with dates:

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An approved project permit application is required prior to project activity; including tree removal, clearing, grading, and road building, construction, remodeling, or repairs affecting exterior appearance on the property.

- **Meet with Architectural Control Committee (ACC) to submit:**

Approved Mason County Public Works Access Permit and Building Department Permits complete with 1/4" min scale foundation & framing detail, floor plan, cross section and elevations, and items delineated on the Permit Checklist under Construction Permit Application. Geo-engineering report if needed.

A dimensioned site plan, location of lot lines, setbacks, residence, decks, appurtenant outbuildings, clearing, driveway, parking area, heat pump, propane tank, temporary Sani-can and trash receptacles.

- 1) The areas to be cleared and the trees and natural growth to be removed.
- 2) The exact location of the construction on the lot.
- 3) The size and dimensions of the structure including .
- 4) The locations of driveways and parking areas.
- 5) The scheme for drainage and grading.
- 6) The exterior design with the spec sheet for 40yr transferrable warranty roofing material.
- 7) The exterior color schemes with samples.
- 8) Proposed basic landscaping plan.

Process

- After you submit your application, follow the New Home Construction Permit Process to mark the property lines. Flag, with surveyor's tape, all trees and vegetation which will be cleared. Stake location of all buildings and other project activity.
- An ACC representative will inspect the site after each step of the process. Arrange to meet with the representative for the inspections.
- When you receive the permit, you will be notified by email and a permit will be posted on the property.
- **Any changes affecting the exterior appearance, dimensions or placement of the structure must be approved.**
- Upon completion of the project, notify the ACC, which will inspect for compliance. If possible, arrange to be present for the inspection. If corrections are necessary, you will be notified of what is required and a timetable.

Information for Applicants

- Builders and subcontractors' signs must be removed within 30 days after occupancy.
- Debris from lot clearing must be hauled away. There is no burning permitted within Lakeland Village.
- Do not trespass on property of others.
- Do not begin any work without approval of the ACC. Exterior finish and landscaping must be completed within 12 months of the start date. After that time, the permit will expire. The start date must be within 6 months of the issuance of the permit.
- No variances from the covenants and/or resolutions will be allowed unless authorized by the LakeLand Village Board of Trustees. Approval is subject to securing state and local approval for aspects of the project requiring such approval.

Agreement

By signing this application, I agree to abide by all covenants, articles, by-laws, regulations, resolutions, and the project permit guidelines of the LakeLand Village Community Club and that I have read all such rules, or have had the opportunity to do so, and waive my right to read them. I assume all responsibility for work performed by myself, my contractors, subcontractors, or anyone else who works on the project. I agree to abide by all terms and conditions of this permit and approval understanding that penalty fines will be imposed if found to be in noncompliance.

PROPERTY OWNER SIGNATURE: _____ Date: _____

PROPERTY OWNER SIGNATURE: _____ Date: _____

CONTRACTOR'S SIGNATURE: _____ Date: _____

CONSTRUCTION (FOUNDATION) START DATE: _____ 1 YEAR COMPLETION DATE: _____