

LAKELAND VILLAGE COMMUNITY CLUB
P. O. BOX 184, ALLYN, WA. 98524 (360-275-3508)
EMAIL: office@lvcc.com Website: www.lvcc.com

NON-RESIDENTIAL USE PERMIT APPLICATION

DATE _____ LOT _____ DIVISION _____
PROPERTY OWNER(S) _____
PROPERTY ADDRESS _____
MAILING ADDRESS _____
EMAIL _____ PHONE _____

Before using the above-listed property as a business, you must complete this application and receive permission from the LLVCC ACC and/or Board of Directors. Please follow the steps below to complete the application:

_____ Read and abide by the requirements in RCW 64.37.

_____ Read Resolution 25 (attached). This document lays out the requirements for using your LakeLand Village Property in a non-residential manner.

Do you have a Business License with the State of Washington? _____ Yes _____ No _____ NA

If yes, please provide LLVCC with a copy of the license or license number. _____

What type of business do you plan? _____

How do you foresee your business use impacting the neighborhood? (amount of traffic, vehicles parked on property, long or short term rental turnover) _____

If you wish to use your property as a rental, you must provide LLVCC with names of renters, both long-term and short-term.

Are you using a property management company? _____ Yes _____ No

Name of company and contact information: _____

Are you registered with a short-term rental company or platform such as Airbnb, VRBO, etc.? _____ Yes _____ No

Which one? _____

_____ Provide a copy of the marketing materials for the property.

_____ Provide a copy of rules of conduct for STR, including Covenants, maps (property and evacuation), quiet hours, restrictions and prohibitions which you will give to all guests.

NOTE: Names, addresses, and contact information must be provided to the LLVCC office for each rental party.

PROPERTY OWNER SIGNATURE(S): _____ **Date:** _____

ANTICIPATED START DATE: _____

*****FOR ARCHITECTURAL CONTROL COMMITTEE USE*****

() Approved () Permit not required () Disapproved – Reason for Disapproval: _____

Date: _____
Three ACC signatures required for approval

Property Representative Contacted: _____ Date: _____

Comments: _____

1. Instructions

- **Approval:** An approved non-residential use permit application is required prior to such use.
- **What to Submit.** Along with this Non-Residential Use Permit Application, you must submit, where applicable, the following:
 - Business licenses
 - Marketing materials, where applicable
 - Other services used to maintain intended use.

2. Process

- If there are any questions, arrange to meet with the Architectural Control Committee (ACC) before you submit your application, to clarify procedures and rules. A copy of Resolution 25 is available in the Community Club office and on-line at www.llvcc.com. Submit your Permit Application.
- The application will be reviewed by the ACC.
- If you receive a permit, it will be posted on the property.
- If you need to make any changes to your permit, the changes must be approved under a separate Project Permit Application.

3. Agreement

By signing this application, I agree to abide by all covenants, articles, by-laws, regulations, resolutions, and the permit guidelines of the LakeLand Village Community Club and that I have read all such rules, or have had the opportunity to do so, and waive my right to read them. I agree to abide by all terms and conditions of this permit and approval understanding that penalty fines will be imposed if found to be in noncompliance.

Please return your application to:
Lakeland Village Community Club Office
PO Box 184
Allyn, WA 98524

*****FOR LLVCC OFFICE USE ONLY*****

Date: _____

Date: _____

For LLVCC Office Use Only

DATE RECEIVED _____

- In Person
- Mail Email
- Under office door

STR Log:

Date Initials